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# PREPARING FOR LIFE AFTER HIGH SCHOOL

4 SKILLS & 4 STEPS TO A SUCCESSFUL CAREER

TOPIC: STEPS 3 & 4 TO CAREER SUCCESS (LESSON 4 OF 4)



4 SKILLS  
4 STEPS  
LESSON PLAN

# PREPARING FOR LIFE AFTER HIGH SCHOOL:

## 4 Skills & 4 Steps to a Successful Career

# TOPIC STEPS 3 & 4 TO CAREER SUCCESS (LESSON 4 OF 4)

### Common Core Standards:

- CCSS.ELA-Literacy.RST.7 Integrate and evaluate multiple sources of information presented in diverse formats and media in order to address a question or solve a problem.
- CCSS.ELA-Literacy.SL.8-12.1 Engage effectively in a range of collaborative discussions with diverse partners on topics, texts, and issues, building on others' ideas and expressing their own clearly.
- CCSS.ELA-Literacy.W.8-12.2 Write informative/explanatory texts to examine a topic and convey ideas, concepts, and information through the selection, organization, and analysis of relevant content.
- CCSS.ELA-Literacy.W.8-12.7 Conduct short research projects to answer a question, drawing on several sources and generating additional related, focused questions that allow for multiple avenues of exploration.

## OVERVIEW

Please note that this lesson follows "Steps 1 & 2 to Career Success (Lesson 3 of 4)" which needs to be completed before starting this lesson. Information and activities in the previous lesson are critical to understanding and completing this lesson.

There are four main steps to career success and this lesson will cover steps three and four. Step three involves setting a career goal, keeping in mind the 1:2:7 ratio, personal interests, and job options from the previous lesson. Step four is creating a ten year plan to reach that goal, keeping in mind the education and skills required to obtain that job. Also in step four is creating some alternative plans in case something changes or doesn't work out in the original plan.

## LEARNING OUTCOMES

AT THE END OF THIS LESSON, STUDENTS WILL BE ABLE TO:

- Set a career goal that matches their interests and skills.
- Create a ten year plan that will end with obtaining their career goal.
- Create at least one alternative pathway to obtaining their career goal.  
(High School Only)

## MATERIALS

- Computer with internet access for teacher with projection capabilities
- Projector and screen
- Copy of the video "Four Skills, Four Steps Lesson 4"
- Computers with internet access for every student
- List of the three jobs from previous lesson, "Steps 1 & 2 to Career Success"
- An example of a ten year plan to show the class

## ACADEMIC VOCABULARY

- **Career goal:** The job or career you would like to have.
- **Alternative:** One of two or more available possibilities.

# TOPIC

## STEPS 3 & 4 TO CAREER SUCCESS (PAGE 2)

### ACTIVITY



Estimated Time  
**60-80 Minutes**

Students will set a tentative career goal based on their interests and the information they acquired in the last lesson. The students will map out a ten year plan which will include the education necessary for the job they have chosen. The students will come up with at least one alternative plan that will still lead to the job they have chosen.

## LESSON PROCEDURES

Please note that this lesson follows "Steps 1 & 2 to Career Success (Lesson 3 of 4)" which needs to be completed before starting this lesson. Information and activities in the previous lesson are critical to understanding and completing this lesson.

1. The teacher will introduce the lesson by having the students watch the video "Four Skills, Four Steps Lesson Four."
2. The teacher will lead a short class discussion about the video. Why do the students think it is important to set a career goal and make a plan? What do they think about the 1:2:7 ratio and how that affects what kind of job they prepare for? What would happen if you did not set a goal? What would happen if you did not make a plan? Why is it important to have a alternative plan?
3. The teacher will return the recorded jobs from the last lesson.
4. The students will select one of these jobs as a career goal. The teacher should remind the students that this career does not have to be what they would like to do forever, but rather a first career.
5. The teacher shows the class an example of a ten year plan.
6. The students will use a computer and Internet access to research the educational requirements for their career of choice. They will also look at any other requirements, such as certificates, apprenticeships, internships, or hands on training that may be required.
7. The students will create a ten year plan which should start with "Complete High School" and end with obtaining their job of choice.
8. The students will create an alternative plan to also achieving their goal in case their original plan does not work out. (High School Only)
9. Students will pair off and share their career goal and ten year plan with their classmate. They will give each other feedback on the plans.

### FORMATIVE ASSESSMENT

- The career goal and ten year plan
- The alternative plan (High School Only)
- Participation in class discussion and partner work

### ADAPTATIONS

- The students could create a presentation and present their ten year plan to the class.
- The students could work in pairs or groups to create a ten year plan for a job they select or that is given to them by the teacher.

### ADDITIONAL RESOURCES

- <http://www.cacareercafe.com/experience/>
- <http://www.californiacareers.info/#Lessons>
- <http://www.californiacareers.info/#Lessons>

# SAMPLE TEN YEAR PLANS

## MIDDLE & HIGH SCHOOL

### **PET SHOP MANAGER** MIDDLE SCHOOL

1. Finish Middle School (work on Academic and Life Skills)
2. Attend High School (work on Academic and Life Skills)
3. Get a summer job working at a local pet store, start a dog walking business (work on Employability Skills)
4. Graduate High School (work on Academic Skills)
5. Attend Community College two year business or management program (work on Academic and Technical Skills)
6. While in college, get an internship working under the manager or owner of a store (work on Employability and Technical Skills)
7. Apply for Manager Positions at Pet Stores (work on Employability Skills)

### **PET SHOP MANAGER** HIGH SCHOOL

1. Attend High School (work on Academic and Life Skills)
2. Interview some adults in the supply chain field (work on Employability Skills)
3. Get a summer job (work on Employability and Technical Skills)
4. Research college programs
5. Apply for Community Colleges
6. Graduate High School (work on Academic and Life Skills)
7. Attend a two year supply chain technology program at Community College (work on Academic and Technical Skills)
8. While in college, obtain an internship working with a supply chain technician (work on Employability and Technical Skills)
9. Work on resume (work on Employability Skills)
10. Research common salary and benefits for supply chain technicians in your area
11. Practice interviewing skills and apply for Supply Chain Technician jobs